

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION (DISTT. NORTH WEST) HAKIKAT NAGAR: DELHI

No. DE-51(12)(12)/DNW/98/ 648

Dated: 6/5/98

The Manager,  
Indraprastha Convent School,  
Begampur, Delhi-110041.

Sub: GRANT OF UPGRADATION OF THE SCHOOL FROM SECONDARY TO SR. SECONDARY  
w.e.f. ACADEMIC SESSION 1998-99.

Sir,

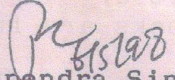
With reference to your application on the subject noted above I am directed to convey the approval of the Director of Education, Delhi to grant upgradation to your school from Secondary to Sr. Secondary (without Aid) w.e.f. 1998-99 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provision of Delhi School Education Act and Rules, 1973 framed there under as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and preference shall be given to the students of the area concerned.
3. That the school appoint more full time qualified and eligible staff for all the classes of the school as per the present norms of the department and the proof should be provided to E.O. for verification.
4. That the school shall equip the Science Lab. as per the norms of the Department and suitable facilities for practical work shall be provided to the students. More material worth Rs.5,000/- shall be purchased during 1998-99 and a list to be furnished to the Education Officer for verification.
5. That a proper Library shall be established and facilities for reading room shall also be made available for students as well as teachers. More approved standard books shall be purchased. Books as per the ratio of 10 books per student may be added and facilities of reading room may also be provided immediately and more books worth Rs.5,000/- be purchased by the start of next session and the list of books are furnished to E.O. for verification.
6. That the adequate sports material shall be purchased for out door games and indoor games during the session 1998-99.
7. That the school shall strictly abide by provisions of Delhi School Education Act and Rules, 1973 and payment shall be made as per section - 10(I) of Delhi School Education Act, 1973 to all the employees through crossed cheque and proof should be shown to concerned E.O.
8. That the enrolment in each section shall not exceed the number of students calculated @ 10 Sq.ft. per student for the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the terms of the department in each of class. The number of existing sections should not exceed the number of class room of proper size in the school.
9. That the Derecognition of School shall be obtained from the MCD within a month under intimation to the Education Officer.



10. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place. No branch of this school shall be run under the banner of the recognised school.
11. That the school shall dispense with the services of unqualified and ever aged staff if any immediately.
12. That all the facilities prescribed under Rule 50 & 51 of the DSER, 1973a shall be made available to the students, provision of Rules 6, 7 and 9 be strictly observed.
13. That the service contract between the management and the employees shall be executed immediatly.
14. That the arrangement of good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students, adequately.
15. That the violation of any instructions/orders/conditions/rules and regulations of the department shall lead to the withdrawal of recognition of the school and class, shall not be opened without the prior approval of the Director of Education, Delhi.
16. That the management of the school shall create a Reserve Fund equal to three months salary of thee staff in a joint name of the Director and Education and the Manager of the school in any scheduled bank within a month.
17. That the school/society shall apply for the allotment of land and will construct the building as per specifications of Dte. of Edn., Delhi within a period of three years.
18. That the management of the school shall provide all the facilities as per rule 5 and all conditions as required under rule-51 shall be complied with.
19. That a report about the fulfilment of the above conditions giving the extent to which each conditions is fulfilled shall be sent to the Education Officer every six months.

Yours faithfully,

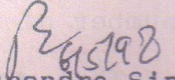
  
( Dr. Bhupendra Singh )  
DY. DIRECTOR OF EDUCATION  
DISTT. NORTH WEST

No.F-DE-51(12)(12)/DNW/98/

Dated:

Copy forwarded to the following:-

1. DDE (CW)
2. DDE (Act)
3. R.O.(Statistical Unit)
4. Master File (Planning)
5. O.S.D. (Recognition/upgradation cell)

  
( Dr. Bhupendra Singh )  
DY. DIRECTOR OF EDUCATION  
DISTT. NORTH  
WEST



OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION  
DISTT. NORTH, LUCKNOW ROAD, DELHI

No. F-DE-49/Z-III/PS/M/DN/1153

Dated: 28/6/93

To

The Manager,  
Indraprastha Convent School  
Bagampur, Delhi-110041

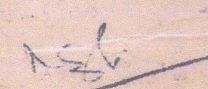
Sub: Upgradation of the school from Middle to Secondary stage with effect from academic session 1993-94 (without aid).

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing-middle school to secondary level-without aid w.e.f. 1993-94 session to the fulfilment of the following terms & conditions:

1. That the school shall abide by the provisions of DSEA & R, 73 framed there under as well as the instructions issued from time to time.
2. That the School shall admit students without any discrimination of caste & creed.
3. That the School shall meet the additional liability of Secondary classes.
4. That a proper library shall be established and facilities for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. That adequate sports material shall be purchased and made available to the students.
6. That the School shall strictly abide by the provisions of section 10(i) of the DSEA & R, 1973.
7. That the School shall not run any unrecognised classes or any other activities within the School premises and all the recognised classes shall be run at one place.
8. That the School shall dispense with the services, of unqualified and over-aged staff, if any, immediately.
9. That the school shall submit the returns to the Act Branch of the Dt. of Education as per rule 180 (1) of DSER 1973.
10. Fresh Health Certificate from MCD be obtained and produced to E.O. for verification.
11. The Management Committee shall regulate the functioning of school strictly, in accordance with the provisions of DSEA & R, 1973.
12. The Managing Committee of the School shall not increase fee in future academic session without prior approval of the Director of Education, which is a mandatory requirement of sub.section (3) of section 17 DSEA 1973.

  
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13. That all the facilities prescribed under rule 50 & 51 of the DSER 1973 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per R. Rs. be provided for the verification of E.O.
15. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers & sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the local body within a month.
16. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
17. Medical facilities/leave, LTC, bonus, Teaching Allowances, CPF etc. be paid since recognition of the School.
18. Provident Fund Register be maintained and Cash-book be completed and shown to E.O. of the zone concerned for certification from time to time.
19. That the management of the School shall create a Reserve Fund of Rs. 50,000/- (Fifty Thousand only).
20. That the violation of any instructions/conditions/rules & regulation of the department shall lead to the withdrawal of recognition of the school.
21. That report about the fulfilment of the above conditions shall be sent to the E.O. every six month.
22. That the School shall equip the science labs as per the norms of the Department and suitable facilities for practical work shall be provided to the students.

Yours faithfully,

*N.S. Tolia*

( N.S. TOLIA )  
DEPUTY DIRECTOR OF EDUCATION (NORTH) DELHI

No. F.DE-49/Z-III/PS/M/DN/1154 to 1162 DATED: 28/6/93

Copy to:

1. JDE (P)
2. DDE (CW)
3. E/O, Zone III
4. DDE (ACT)
5. R.O. (Stat. Unit)
6. P.A to DE
7. Secretary, CBSE, New Delhi for affiliation purpose.
8. Addl. DE (S)
9. Master file/concerned file.

*28/6*

*N.S. Tolia*  
28/6/93

( N.S. TOLIA )  
DEPUTY DIRECTOR OF EDUCATION (NORTH):  
DELHI



OFFICE OF THE DY. DIRECTOR (EDUCATION)  
DISTT. NORTH: LUCKNOW ROAD: DELHI

No.F./DDE/N/Z/III/89/841

Dated: 14-6-89

To

The Manager,  
Indra Prastha Convent School,  
Begampur,  
Delhi-110041.

Sub: Grant of Recognition to the School from Class I to VIII (without aid) w.e.f. academic session 1989-90

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school from class Ist to VIII (without aid) w.e.f. 1989-90 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and preference shall be given to the students of area.
3. That the school shall appoint full time qualified and eligible staff for all the classes to the school as per the present norms of the department.
4. That the school shall equip the Science Lab. as per the norms of the department and suitable facilities for practical work shall be provided to the students. More material shall be purchased.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added and facilities of reading room may also be provided immediately and more books may be purchased by the start of next session.
6. That adequate sports material shall be purchased and made available to the students immediately. More sports material shall be purchased.
7. That the school shall strictly abide by the provisions of Delhi School Education Act and Rules, 1973 and payment shall be made as per section 10(i) of Delhi School Education Act, 1973 to all the employees.
8. That the enrolment in each section shall not exceed the number of students calculated @ 12 sq.ft. per student for

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the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education, Delhi in each class. Number of the existing sections should not exceed the number of the class rooms of proper size in the school.

9. That the scheme of management shall be got approved from the department, if not done so.
10. That the school shall dispense with the services of unqualified and overaged staff, if any, immediately.
11. That the service contract between the management and the employees shall be executed immediately.
12. That all the facilities prescribed under Rules 50 and 51 of the DSER, 1973 shall be made available to the students. Provisions of Rules 6, 7 and 9 be strictly observed.
13. That the arrangement of good drinking water shall be made available to all the students as well as the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the Local Body within a month.
14. That the management of the school shall create a Reserve Fund of Rs.5000/- (Rupees five thousand only) in a joint Account in the name of the Director of Education and the Manager of the school in any scheduled Bank within a month.
15. That the violation of any instructions/orders/conditions/rules and regulations of the department shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the prior approval of the Director of Education, Delhi.
16. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six month.

Yours faithfully,

(DR. Q.L. BAGGA)

DY. DIRECTOR OF EDN. (DISTT. NORTH)  
DELHI

No. F/DDE/N/Z/III/89/842-848 Dated: 14-6-89

Copy forwarded to the followings:

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|-------------------------------|---------------------------------|
| 1. ADDL.D.E. (SCHOOLS)        | 2. JDE (PLG.)                   |
| 3. DDE (Capital Works)        | 4. R.O. (Stat. Unit)            |
| 5. DDE (Act)                  | 6. E.O. (Zone III) Distt. North |
| 7. Master file (Distt. North) |                                 |

(DR. Q.L. BAGGA)  
DY. DIRECTOR OF EDN. (DISTT. NORTH)  
DELHI